



# PROMOTING ANTI-CORRUPTION & INTEGRITY STRATEGIES (PAIS) - NATIONAL CONSULTANT

## APPENDIX 1: TENDER FORMAT

### Background

Transparency International Papua New Guinea (TIPNG) is the national chapter of the global Transparency International Movement. TIPNG was formed in 1997 by a group of concerned citizens, headed by the Late Sir Anthony Siaguru, with the aim of combating corruption and promoting openness, honesty and accountability in public and private dealings.

The National Integrity System of Papua New Guinea comprises agencies the executive, legislature, judiciary, the public sector, the main public watchdog institutions (e.g. supreme audit institution, law enforcement agencies), as well as political parties, the media, civil society and business as the primary social forces which are active in the governance arena and will soon hopefully be augmented by the Independent Commission Against Corruption (ICAC) for which as an Organic Law has just had its second reading in Parliament.

TIPNG is seeking an experienced consultant to undertake an update of the National Integrity System (NIS) Assessment of PNG, since the last report released in 2003. The primary purpose of conducting a NIS update is to:

- (a) assess whether there has been any progress over time with regards to the country's integrity systems;
- (b) identify specific changes (both positive and negative) which have occurred since the full NIS report was published; and to
- (c) identify recommendations and advocacy priorities for improving the country's integrity systems.

### Format of Submission

Bidders must submit the following documents to support the bid:

- Profile and or Curriculum Vitae of the Bidder
- Application Cover letter with Proposed Approach to Consultancy
- Bid Amount including table of tasks cost

In submitting the Bid Amount, bidders must indicate expected expenses for each cost and their consultancy fee in completing each task.

No tender will be considered if over the maximum of K50,000 (maximum K25,000 consultancy fee and maximum K25,000 to be paid out from TIPNG as research expenses) inclusive of all taxes and costs.

<b>Task Description</b>	<b>Task Expense (PGK)</b>	<b>Consultant Fee (PGK)</b>
Identify and conduct interviews with key individuals and organizations (at least two interviews per pillar – one external expert and one official from the relevant institution), after consulting with TIPNG (and after notifying the government and getting any consent necessary to conduct the survey, should this be required)		
Conduct survey, write and deliver the NIS report and provide NIS scores within the agreed timetable of 6 months and based on the standards laid out in the NIS toolkit		
Prepare for and attend the project inception workshop with the TIPNG Office.		
Design a template for an Anti-Corruption Strategy and Memoranda of Understanding (MoU) for use with Integrity Institutions.		
Participate in monthly progress meetings with the TIPNG PAIS team.		
Revise the draft NIS report based on feedback from the PAIS Team, advisory group and TIPNG.		
If required by TIPNG, manage implementation of transparency field tests.		
Conduct a participatory mapping session.		
Conduct NIS Assessment validation meetings.		
Conduct subsequent internal strategizing and action planning workshop with Integrity Institutions		
Total	K	K
	Max K25, 000.00	Max K25, 000.00

All bids must be submitted in writing. Terms of Reference (TOR) can be accessed by sending an e-mail to [info@transparencypng.org.pg](mailto:info@transparencypng.org.pg)

Please note that only the shortlisted bidders will be contacted for interviews within 1 working days of the bid closure.

**Executive Director**  
**Transparency International PNG Inc.**  
**P.O. Box 591, PORT MORESBY**  
**Section 54 Lot 31, Lokua Avenue, BOROKO, National Capital District**  
**Ph: (675) 3234917 / 3237517**  
**Email: [info@transparencypng.org.pg](mailto:info@transparencypng.org.pg)**

Applications close on the 10<sup>th</sup> July 2020. Only shortlisted candidates will be contacted.